

## Data Protection Statement

Bridge Insurance Brokers Limited (the Data Controller) will collect certain information about individuals (including individuals within or connected to companies and their subsidiaries (if any)) in the course of providing professional services in obtaining terms from insurers and/or placing insurance cover required by you.

The information you provide will be processed for the purpose of insurers underwriting your insurance cover, managing any policy issued and in the administration of claims. Insurers may pass information to re-insurers, legal advisers or loss adjusters for these and other purposes.

Certain of the information collected may be classified as "sensitive" – including information regarding a medical condition or convictions or criminal charges.

Data protection law imposes specific conditions with regard to such information including the need for us to obtain your consent before we process this information.

We have recorded your consent for us to process personal data and sensitive personal data and the subsequent transference of such data for the purposes mentioned above and that you have taken all steps necessary to legitimise your own collection and processing and disclosure of such data to us.

We will deal with such information provided to us in an appropriate manner and in accordance with the requirements of the Data Protection Act 1998.

### Keeping you informed

There may be times when we feel that a service or product offered by us or a selected third party may be of benefit or interest to you. We may use information we hold about you in this decision making process. To make you aware of the service or product we may contact you by mail, telephone e-mail or other reasonable method to give you further details. There is no obligation for you to apply for any service or product offered. If you prefer not to receive such information please write to our Data Protection Compliance Officer at the address below.

Data subjects may have a right of access to, and correction of, information that we hold about them. If they would like to exercise such rights they should contact our Data Protection Compliance Officer at Cobac House, 14-16 Charlotte Street, Manchester, M1 4FL.

Bridge Insurance Brokers Limited (registered in England No. 996284) at the following address:

Cobac House, 14-16 Charlotte Street, Manchester, M1 4FL.