



POSTGUARD

by BRIDGE

Insurance. Reassuringly Delivered

For your free no obligation premium indication, please complete your details and return to:
PostGuard, Bridge Insurance Brokers Ltd, Cobac House, 14-16 Charlotte St, Manchester, M1 4FL
Or email to: enquiries@postguard.co.uk

BUSINESS DETAILS	
Contact Name: (Include: Mr/Mrs/Miss/Ms)	
Policyholder name(s) <i>This should be the full legal entity, including full names, all partners names, trading names, etc.</i>	
Business type:	Limited / Sole Proprietor / Partnership / PLC / Limited Liability Partnership
Date business established	
Additional Business Description: ie Off Licence	
Risk Address (Inc postcode)	
Correspondence Address (if different)	
Contact details	Home Tel: Mobile Tel: Email:

COMPETITOR QUOTE INFORMATION	
Who is your current insurer?	
Expiry/ Renewal date:	
Current premium:	

CLAIMS	
Have there been any incidents in the last 5 years which have or could have resulted in a claim? If so please provide full details.	

TERRORISM	
Do you require Terrorism Cover?	Yes/No

ABOUT YOUR PREMISES	
Do you have a 5 lever mortice deadlock on all final entrance/ exit doors and key operated locks on accessible windows?	Yes/No
Are the premises to be insured (including any glass) maintained in a good state of repair and continue to be so?	Yes/No
Has the building suffered from or is showing any signs of damage by subsidence, ground heave, landslip or flood?	Yes/No
Is the building constructed of brick, stone or concrete and roofed with slate, concrete, tile, metal or asbestos?	Yes/No
Is any part of the roof flat? If so, what percentage?	Yes (.....%) /No
Is the building occupied for the sole purpose of the business?	Yes/No
Is there a flat above the premises with its own entrance?	Yes/No
Is the building unfurnished, unused or unoccupied?	Yes/No
Is there an interested party that needs noting on the policy?	Yes/No

ATM AT THE PREMISES	
Is there an ATM located at the premises	Yes/No
If yes: Is it internal or external?	Internal/External
Is it located on an outside wall or window?	Yes/No
Is it self fill?	Yes/No
Is it in its own room separated by a door?	Yes/No
Is this room alarmed?	Yes/No/ NA
Is the ATM protected by the alarm system?	Yes/No
Who owns the ATM?	

SECURITY AT THE PREMISES	
Are the premises protected by an Intruder Alarm?	Yes/No
If yes, what Alarm is fitted?	
Does the alarm cover the whole premises and the external doors?	Yes/No
Is there an additional alarm at the premises?	Yes/No
If "Yes", please provide details	
What type of signalling does the alarm incorporate?	Redcare / Redcare GSM / Dual Comm plus /Dual Comm GSM or GPRS
Was the alarm installed by an NIS, NACOSS or SSAIB approved installer?	Yes/No
Is the alarm maintained under an annual maintenance agreement?	Yes/No
Is the alarm police response level 1?	Yes/No
Are the premises occupied overnight by the Policyholder / family member/ employee?	Yes/No
Are the premises located within the coverage of a 24 hour monitored town centre CCTV camera system?	Yes/No
Are the premises located within a covered and locked shopping centre/mall with out of business hours security guards?	Yes/No
Are the premises situated on a high street?	Yes/No
Do the premises have shutters/grilles on the shop front?	Yes/No
Are there bars on all accessible side and rear windows?	Yes/No
Is there any safe at the premises anchored in accordance with the manufacturer's recommendations?	Yes/No

BUILDINGS COVER	
Do you require cover for Buildings	Yes/No
Is the building Grade Listed?	Yes (Grade:)/No
Do you require rent cover?	Yes (£ x months) /No

CONTENTS SUM INSURED	
Trade fixtures, fittings, tenants alterations and improvements:	£
Stock (other than below):	£
Cigarettes & Tobacco:	£
Wines and Spirits (bar stock):	£
Any other property	£

SEASONAL STOCK INCREASE AND BUSINESS INTERRUPTION	
Is the automatic 50% Stock increase for November, December & 31 days prior to Easter Day, Mothers' Day & Valentines Day sufficient?	Yes/No
The Business Interruption Standard limit of indemnity is £600,000 (24 months indemnity period), is this sufficient?	Yes/No

PUBLIC LIABILITY	
Is the standard limit £2,500,000 Public Liability sufficient?	Yes/No - Increase to £5m
POST OFFICE LIABILITY (THEFT BY EMPLOYEE ONLY)	
The limit of indemnity is £5,000 - Is this sufficient?	Yes/No - Increase to £.....

PROPERTY IN TRANSIT	
Standard cover is £2,500, is this sufficient?	Yes/No - Increase to £.....